

City of Milwaukie
 Community Development Department
 Milwaukie, OR 97206
(503) 786-7630
 6101 SE Johnson Creek Blvd.



TREE PERMIT APPLICATION

MAJOR PRUNING OR REMOVAL OF TREES IN THE PUBLIC RIGHT-OF-WAY

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Permit No. TP - _____ **Date Submitted:** _____

This project involves: (check all that apply) _____ Major Pruning¹ _____ Tree Removal

1. Applicant: _____
2. Phone: _____ Email: _____
3. Address: _____

4. Project location: _____
5. Neighborhood District: _____
6. List all trees to be pruned or removed:

Size (diameter at breast height)	Species	Proposal
		<input type="checkbox"/> Pruning <input type="checkbox"/> Removal
		<input type="checkbox"/> Pruning <input type="checkbox"/> Removal
		<input type="checkbox"/> Pruning <input type="checkbox"/> Removal
		<input type="checkbox"/> Pruning <input type="checkbox"/> Removal

7. Explain the problem and why it is necessary to prune or remove the tree(s).

¹ "Major pruning" is defined as removal of over 20% of the tree canopy or cutting of over 10% of the root system during any 12-month period.

8. Specify method of pruning or removal (i.e., will work be done manually or with power tools, will stumps be ground up or dug out, etc.):

* Will the proposed tree work impact users of the street or sidewalk for any period of time? Yes (a separate right-of-way permit may be required) No

9. Specify the person or company that will do the work:

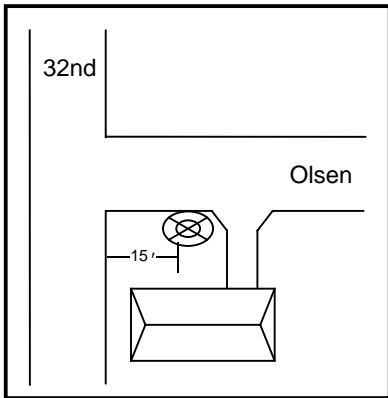
(Name) (Phone)

Note: All work must be in accordance with standards of the International Society of Arboriculture (ISA) and performed by qualified persons, that is, those with credentials and/or relevant experience.

10. Description (Staple additional pages to the application if necessary.)

A. Draw a sketch showing the location(s) of the tree(s) to be pruned or removed. If trees will be replaced, include a sketch of where new trees will be located and list the type of trees and size at planting.

(Sample Sketch)



B. **Provide photographs** sufficient to illustrate the problem and/or reason for the proposed pruning or removal.

11. One or more of the following criteria must be satisfied to obtain approval for major pruning or removal: (check all that apply)

- ___ A. A certified arborist has determined that the tree is dead or dying and cannot be saved, according to current ISA (International Society of Arboriculture) standards.*
- ___ B. The tree has become a nuisance by virtue of damage to personal property or improvements (either public or private) on the subject site or adjacent sites and extraordinary maintenance is required to prevent damage to such improvements or property.
- ___ C. The tree has lost its relative value as a street tree due to damage from natural or accidental causes, or it can be established that the tree should be removed for some other reason.
- ___ D. A certified arborist has determined that the tree presents an unsafe condition to the occupants of the property, or adjacent property, or the general public.*

***Note:** A report by a certified arborist must be submitted with all requests made under items A or D.

12. Neighborhood District Association Notice Mailed: _____
(Date)

13. Trees Marked with Yellow Tagging Tape: _____
(Date)

14. Public Notice Posted at Site: _____
(Date)

AFFIDAVIT OF POSTING & NOTICE TO NDA

I am the owner of the property adjacent to the public right-of-way where the trees in question are located or I have attached the owner’s authorization to submit this application. I hereby certify that I have read and examined this application and know the same to be true and correct. I agree to conduct the requested major pruning and/or tree removal according to codes of the City of Milwaukie, Oregon, and to any conditions of approval that are included in the City’s approval of this permit. I further attest that I have complied with the requirements for marking, noticing, and posting of the affected tree(s) as listed in items 12, 13, and 14, above.

Applicant Date

(For Community Development Staff Use Only)

- This application conforms to the criteria for approval listed in item 10 above. ___ Yes ___ No
- The requirements for marking, noticing, and posting this request have been met. ___ Yes ___ No
- The 14-day posting period ended on _____, and no hearing was requested. ___ Yes ___ No
- The application will require a separate permit for work in the right-of-way. ___ Yes ___ No
 - A right-of-way permit has been approved. ___ Yes ___ No

Engineering review and approval by: _____ Date: _____

CITY OF MILWAUKIE DECISION:

___ A public hearing has been requested for this proposal and will be held on _____.
(Date)

___ This application has been denied for the reasons listed below.

___ This application is approved as proposed.

___ This application is approved with the conditions listed below.

All work approved as part of this application must be completed within 60 days from the date of approval, which is _____.
(Date)

City of Milwaukie Planner

Date