

Answers to FAQs about Temporary Event Permits

Q: *Is there a fee to apply for a temporary event?*

A: No

Q: *What types of events do I need a temporary event permit for?*

A: A temporary event permit is required if an event:

- ◆ Is staged on or impacts public streets, sidewalks, or other public property;
- ◆ Will require city services such as police traffic control or public works assistance;
- ◆ Interferes with normal vehicular or pedestrian traffic;
- ◆ Is conducted in a Milwaukie-operated park;
- ◆ Is a sales event (except for garage/yard sales) such as Christmas tree sale, plant sale etc.
- ◆ Block parties sponsored by a neighborhood association require a block-party permit application be completed.

Q: *Do I need a temporary permit to conduct an event on private property?*

A: Temporary event permits and noise variances are not granted for private parties or events. They may be required and granted for community events on private property if they will impact public services, public streets, public parking, or if the event will exceed allowed noise in a zone.

Q: *What does the temporary event permit require?*

A: Please complete the entire application and submit it at least one month in advance. Provide us with a map showing traffic control, parking plan, streets you want to block etc. This map does not need to be sophisticated but does need to be clear and understandable. We may ask you to provide us with additional information if the permit application is unclear or has special considerations. In some cases we may ask that you provide proof of insurance coverage.

Q: *What is done with my permit application once received?*

A: All City departments and TriMet will review your application. You may be granted the permit, granted with conditions, or denied. You will receive a letter indicating the status of your permit application.