

**CITY OF MILWAUKIE
CITY COUNCIL WORK SESSION
JANUARY 4, 1999**

Mayor Tomei opened the work session at 5:45 p.m. in the Public Safety Building Community Meeting Room.

Present were Councilors King, Lancaster, and Marshall.

Staff Present: City Manager Bartlett and Assistant City Manager Bennett.

Information Sharing

1. **Councilor Lancaster** discussed the PERS program and asked if the increasing number of retirements affected the City. Bartlett indicated Finance Director Gehlen was assigned with evaluating the situation.
2. **Councilor Lancaster** asked if the City had addressed same sex couple benefits. Bartlett said Assistant City Manager Richards was working with CCIS to outline procedures and determine required documentation.
3. **Councilor Lancaster** discussed cable television, and Bartlett said those issues would be discussed with counsel in executive session.
4. **Councilor Lancaster** asked how much the City pays for Tri-Met services. He noted other cities, Sandy for example, provide their own bus service and asked if Milwaukie should consider it also. Bartlett said the amount is based on payroll taxes, and he would research those figures under current regulations. It would not be feasible for Milwaukie, a relatively large inner ring city, to provide its own bus service.
5. **Councilor Lancaster** referred to an article in the December 1998 League of Oregon Cities Newsletter regarding the Governor's "Livability Challenge" funds proposed in his 1999 - 2001 budget. He felt Milwaukie had a chance at some of the funds. Bartlett added that Milwaukie was designated a Community Solutions community.
6. **Councilor Lancaster** had received calls about the notices sent to Milwaukie residents regarding Functional Plan Compliance. The group agreed it wished to have prior information on this type of mailing. Bennett discussed Ballot Measure 56 notification requirements.
7. **Councilor Lancaster** referred to the League Newsletter and information on applying for an All-American City designation through the National League of Cities. He suggested the City of Milwaukie try for the award. Bartlett said

Neighborhood Services Coordinator Gregory had information on the program that she could share. The group discussed the expense and effort that would go into the undertaking.

8. **Councilor Lancaster** asked if the League video, *Right of Way: Protecting the Public's Lifeline* was available. Bartlett has a copy to show during a Council work session.
9. The group was interested in making e-mail available to the City Council in their homes.
10. **Councilor King** discussed acquiring park property and the City's having first right of refusal on large parcels.
11. **Mayor Tomei** and **Councilor King** agreed to attend an upcoming Metro meeting on the South Willamette River Crossing Study, and Councilors Lancaster and Marshall will attend if possible.
12. **Bartlett** announced the Mayors and Managers group was preparing for the Clackamas Cities meeting hosted by the City of Milwaukie on January 28. Mayor Tomei felt there needed to be a focus on transportation funding. Bartlett said there were several proposals for sharing gas tax funds between urban and rural areas. The group discussed the importance of cities getting a fair share for street improvements. Utility providers will also likely go before the legislature regarding franchise fees.

Strategic Direction Plan

Bartlett reviewed a proposal for a strategic direction process to assist Council in goal setting and budget adoption. The Milwaukie High School Langford Team underscored the importance of communication in its recent problem-solving work with City employees.

The questions would be "Where are we now?" and "Where are we trying to go?" He suggested an internal process with each operating unit identifying its strengths, weaknesses, opportunities, and threats and outlining the impact of mandates. Boards and commissions and neighborhoods would be asked the same questions to provide public direction. He will continue the second year of the unmet needs process with the neighborhoods. Finally, Council will legislatively adopt a Strategic Directions Report which provides guidance to the budget adoption.

Councilor Marshall asked when the Neighborhood Vision and board and commission information would be interjected in the process.

Bartlett outlined a tentative process in which the City Council would listen to presentations by each Neighborhood District Association (NDA) and board and commission chair.

Councilor Lancaster commented the Council would determine what resources were left after mandates were met and go forward in that direction.

Bartlett stressed the importance of managing and maintaining momentum in strategic planning.

Councilor Marshall asked what would make this strategic planning process different from those done in the past. Maintaining momentum is the most important and difficult element to sustain.

Mayor Tomei felt there would be a qualitative difference because the process would include input from each neighborhood and City department.

Council Retreat

The group agreed the retreat location would be Skamania Lodge from January 29 through January 30.

Councilor Marshall discussed the agenda and requested that Bartlett spend some time talking about his experience with the City. Bartlett said he would share that idea with Peg Caliendo, consultant. The group discussed other team and communication skill building exercises. Council was hopeful that Kappa would attend and provide his input to the team.

Mayor Tomei felt it was important for the Council to work together and plan for the next ten to fifteen years.

Councilor Lancaster added that the City was at a critical crossroad, and this Council will be setting a course and direction that will have impact on the future of the community. The group had already established that, although it may differ in opinion, it would move forward to the benefit of the City. There is a lot of negativity about government, and it is important to let people know what is being done and when results will be seen.

Preliminary Downtown/Riverfront Contract

Bartlett and Bennett will meet with George Crandall this week. The School District recently awarded the contract for modifications to Rowe Junior High, but the City will not be able to take possession of Milwaukie Middle School until the addition and move to Rowe is complete.

At this time, he was proposing the first activity to be downtown area planning. Key groups would include the Milwaukie Downtown Development Association (MDDA) Board, Niche Committee, and businesses in addition to conducting a public involvement process. In January 2000, he anticipated the Council would adopt design standards and a streetscape plan.

The next phase would be analyzing the Milwaukie Middle School site. **Bartlett** discussed the Community Service Overlay (CSO) application process.

Mayor Tomei felt the Junior High site was integral to the project and asked if it should not be planned in conjunction with the downtown area.

Bartlett explained the streetscape and design standards would have to be designed prior to the CSO application. Crandall may want to conduct a simultaneous public involvement process for the downtown area and the junior high school site. The funding plan to develop the school site would take place in late 2000. The City of Pendleton recently completed a similar renovation and spent about \$3.5 million including seismic and ADA upgrades. Portland State University or private firms may wish to participate in the project. Construction on that site would not begin until 2003.

Councilor Marshall recommended the City look for funding sources as early in the process as possible. He sensed there were people outside the downtown core who would be willing to participate and contribute to the project. He added that establishing a Design Review Committee was high on his goal setting agenda.

Councilor Marshall asked if there would be an advantage to offering a bonus for early completion of portions of the project, and **Councilor Lancaster** felt it would be more applicable to offer an incentive if the consultant successfully maintained project momentum.

Bartlett said he and Bennett would discuss some options with Crandall.

Councilor Lancaster asked about insurance coverage amounts in the draft contract, and Bartlett said coverage amounts complied with state statute.

Councilor Lancaster discussed contract termination with cause and asked if expenses could be recovered.

Bartlett said, in theory, the full contract amount would not have been expended and could be applied to another contract.

Councilor Lancaster referred to item #20 -- Warranties and asked how the City would know it was getting the best workmanship and materials.

Bartlett said such contracts rely on professional judgement and skills. If there are problems, both sides would normally look to expert witnesses.

Mayor Tomei announced the Council would meet in executive session pursuant to ORS 192.660 to consult with legal counsel.

The work session ended at 7:17 p.m.

Pat DuVal, Recorder