

MIKE'S FRIDAY MEMO

December 19, 2008

Join us to bid Mayor Jim Bernard a fond farewell this Friday December 19 at the Milwaukie Masonic Lodge from 5pm-7pm

Stop by and thank the Mayor for his work over the last eight years and congratulate him on being elected to the Clackamas County Board of Commissioners. Appetizers and desserts will be served along with a no-host bar. The Masonic Lodge is located at the corner of Harrison and Main Street in downtown Milwaukie, and there is plenty of free parking in the municipal lot on Main Street.

Born and raised in Milwaukie, Jim Bernard is the owner of Bernard's Garage—a family owned business that his grandfather founded in 1925. Bernard's Garage has provided great customer service for three generations. This spirit of service has not only been evident at the family business, but in generations of service that the Bernard family has given to the community of Milwaukie.

Jim Bernard was elected in March 2001 in a special election and then re-elected in November 2002 and 2006—serving Milwaukie for almost 8 years as Mayor. Prior to becoming Mayor, Jim served as Treasurer, Vice President, and two terms as President of the Automotive Service Association of Portland, President of the Milwaukie Downtown Development Association, and as Chair of the Milwaukie Riverfront Board.

Jim has volunteered extensively on local and regional committees. His involvement has helped give Milwaukie a voice in the County and region and helped Milwaukie leverage funding for many beneficial projects. During his tenure Jim served on the North Clackamas Parks and Recreation Board, Clackamas County Coordination Committee, JPACT, MPAC (Alternate), Complete Community Connections, Oregon Mayors Association Board, South Corridor Committee, Aquatic Center Task Force, and North Clackamas Chamber of Commerce Executive Board.

One of Jim's proudest accomplishments has been the co-creation of the Milwaukie Sunday Farmers Market, which was formed while he was the President of Milwaukie Downtown Development Association. He loves the market and loves that it has served to bring the community together. Jim has always made a point of being at the market almost every Sunday—giving local citizens the chance to talk to the Mayor face-to-face. Jim has been known around the City as an approachable guy willing to listen to anyone—even those that may disagree with him. Jim hopes that the new Mayor will be as available as he has been.

Other accomplishments gained with the support of Citizens, City Council, Staff, and the City Manager Mike Swanson include: funding for improvements along Johnson Creek Boulevard, over \$4 million for McLoughlin Blvd, a \$4 million dollar commitment for Lake Rd from the Federal Government, the North Main mixed-use development, the completion of the North Clackamas Park ball fields; and a funding mechanism to maintain our streets through the Street Surface Maintenance Program.

While, it is easy to see how Jim has helped Milwaukie in many big ways, Jim has also been the guy on the street helping with numerous projects and events—from volunteering to trim trees along Main Street; to hauling junk at our annual clean up event; to helping coordinate and set up at the Milwaukie Daze festival; to helping at the Umbrella Parade and the Winter Solstice events. Staff and residents have always been able to count on Jim to lend a hand when asked.

"Much of a Mayor's job is to appreciate staff and all they do" Jim notes. "I want to thank Staff for doing a fantastic job for all these years". Well, Jim, City staff and our local Citizens say "thanks" back! We appreciate all your hard work over the last seven-plus years and look forward to your work serving Milwaukie and the whole of Clackamas County as County Commissioner.

1. All City facilities will be closed December 25 and January 1 for the holiday and will reopen the following day. The Ledding Library will close at 5:30 p.m. on both Christmas Eve and New Year's Eve, and other City facilities will be open 8 a.m. to 5:00 p.m.
2. The Milwaukie Police Department is proud to announce the promotions of Sergeant Steve Bartol to the rank of Captain and Officer Floyd Marl to the rank of Sergeant.

Captain Bartol started here in the Milwaukie Police Department in 1991 after having been a cadet from 1986 - 1989. He has worked Patrol, was in Detectives for a year and a half and worked narcotics with the Clackamas County Sheriff's Office before returning to uniform. He was named Sergeant in 1998 and assigned as a Detective Sergeant in 2000. He returned to Patrol as a Sergeant in 2006 and has been there to date. Captain Bartol was our senior sergeant at the time of his promotion. He has done almost every job in the Department and has an excellent reputation among his co-workers for his judgment and his work ethic.

Sergeant Floyd Marl started as a Milwaukie Police Cadet in 1984 was active as a cadet until 1988 when he served in the United States Army as a Military Police Officer. Upon his return to the States, he served briefly with the Gladstone Police Department until 1994 when he was hired on here. After a seven year assignment to Patrol, Officer Marl was assigned to the Detective unit in 2001. He served in Detectives from 2001 to 2006, when he returned to Patrol. Sergeant Marl has had a variety of collateral duties to include Watch Commander, Field Training Officer and Cadet Program Coordinator. Sergeant Marl is known as a very savvy police officer with excellent investigative skills and a wealth of knowledge of our city.

These two candidates have a total of more than 35 years of service associated with the Milwaukie Police Department, and Chief Jordan feels fortunate to have them on the command staff. Captain Bartol and Sergeant Marl were sworn in to their new positions on Monday 12/15.

3. The Community Services Department is happy to report that Tim Salyers, our Code Coordinator, has returned to work after being out on a three month paternity leave. Sarah Lander, who was acting in Tim's capacity while he was out, did an admirable job of filling Tim's shoes. Jana Shervey, a temporary Parking Enforcement employee, also helped out a great deal in Tim's absence. Thanks to both Sarah and Jana for thier fine efforts over the past three months. Feel free to stop by or call Tim with any code questions...or to look at baby pictures!
4. Treat the family to a free adventure during the holiday break by reserving a Family Cultural Pass from the Ledding Library. Patrons 18 and over can

reserve a pass for a specific day by visiting or calling any library in Clackamas County. Venues include the Pittock Mansion, Portland Art Museum, and the Portland Children's Museum. Click on <http://www.lincc.org/cp/index.html> for a full listing of institutions and details on how to reserve your pass.

5. While you're at the Library in addition to books check out some of the new styles and colors of shirts and book bags for sale by the Friends of the Ledding Library. They make great gifts and help a worthy cause. The Friends also have a gift table with a wonderful collection of decorations, books, 2009 calendars, and other gift items at fantastic prices. All proceeds from these sales support the Ledding Library in one way or another. For information on how to become a member of the very active Friends group, visit <http://www.milwaukie.lib.or.us/adultwebsite/Friends92003.htm>.
6. The Ledding Library will collect toys through December 20 to donate to local schools and the Annie Ross House. The greatest needs are for children 12 and under, so please drop off new, unwrapped toys at the front desk.
7. Plan on ringing in the New Year at the Ledding Library's First Saturday Concert with the Joe Powers Duo. Harmonica sensation Joe Powers and guitarist Lewis Child will put on a performance you will not soon forget. The concert is January 3 at 2 p.m. This free program is sponsored by the Friends of the Ledding Library. For a complete concert listing see attachment 1.
8. Noted local poet David Biespiel will be the Milwaukie Poetry Series' guest reader on January 14. Mr. Biespiel is the Director and Writer-in-Residence of the Attic Writers' Workshop. Among his honors are a Wallace Stegner Fellowship in poetry at Stanford University, a Lannan Fellowship in poetry, and a National Endowment for the Arts Fellowship in literature. He has taught at Stanford, George Washington University, University of Maryland, and Portland State University. He has been the Richard H. Thornton Writer-in-Residence at Lynchburg College in Virginia. He currently divides his teaching among three universities: in the fall as the Visiting Poet at Wake Forest University in Winston-Salem, North Carolina, in the spring as an Adjunct Professor at Oregon State University, and in the summer on the faculty of the low-residency M.F.A. Program at Pacific Lutheran University in Tacoma, Washington. The guest artist in January is Carlotta Collette, Metro Councilor and former Milwaukie City Councilor. Readings are scheduled the second Wednesday of each month through June 2009 at the Ledding Library Pond House, 2215 SE Harrison Street. The Milwaukie Marketplace Starbucks is graciously donating coffee for all the readings this season. For a complete season schedule see attachment 2.
9. If you find yourself with time on your hands during the holiday break and feel creative, Drive Less Save More is sponsoring a video challenge. They are looking for a 25-second video that motivates people to drive less by carpooling or using transit. The top video will run as a TV commercial, and there are lots of prizes for the winners. To find out more visit <http://www.driveless.savemore.com>
10. At its December 16 work session the City Council interviewed applicants for the Library Board and Planning Commission. Interim Mayor hopefuls Art Ball,

Jeremy Ferguson, and Gabe Storm were interviewed, and the four remaining Councilors are expected to make a decision at the first regular session in January. Staff provided a report on development of a business recycling requirement ordinance. At the regular session Jim Bernard was honored for his service to the community as mayor since 2001. Staff gave an annual report on the Street Surface Maintenance Program and Community Development Block Grant projects. Code amendments related to the Kellogg Treatment Plant were continued to the January 20, 2009 meeting, and an ordinance vacating a portion of Kellogg Creek Drive in North Clackamas Park will be read a second time.

Thanks to the recently installed Granicus product those with access to a computer and an Internet connection will be able to watch City Council work sessions and regular session wherever and whenever they want. Meetings will be streamed live from the City's website, and as the archive grows, past meetings will be available for viewing as well. The archived video will be available the morning after the meeting. To access the live streaming or check out an archived meeting visit the City's website at www.cityofmilwaukie.org, click on Council Agendas in the Quick Links section in the upper left-hand corner of the homepage, choose the meeting you want to watch, and use the "jump-to" drop down to watch a specific portion of the agenda.

The Council meetings continue to be broadcast live on Channel 30 and are replayed at various times throughout the week, so check *The Pilot* for the schedule. Contact the City Recorder's Office at 503.786.7502 or email duvalp@ci.milwaukie.or.us if you have questions about the agendas. For information on current and past Council meetings visit <http://www.ci.milwaukie.or.us/council/councilagendas2008.html>. City Council meetings are the first and third Tuesdays of each month at City Hall, 10722 SE Main Street. The next City Council meeting is December 16.

Attachments:

1. First Saturday Program schedule
2. 2008 – 2009 Poetry Series
3. Notes from Councilor Deborah Barnes
4. JCB Bulletin – Weekly Update on What's Developing in Milwaukie
5. Sustainability Team Meeting Notes November 2008
6. Week Calendar of Events

Ledding Library's First Saturday Program Series



October 4th -- **Mt. Hood Brass Quintet**
Dixieland, jazz and classical

November 1st -- **New Iberians**
Exciting zydeco and cajun soul

December 6th -- **Quartette Barbette**
Saxophones at their best

January 3rd -- **Joe Powers Duo**
International harmonica sensation
with *Lewis Childs* on guitar

February 7th -- **Gideon Freudmann**
CelloBop -- blues, jazz, rock and folk

March 7th -- **Misty Mamas**
Bluegrass, gospel, folk and rock with a beat

April 4th -- **The Muses**
Celtic music with a zing

Programs begin at 2:00PM and
are free to the public.

Sponsored by
The Friends of the Ledding Library.

Ledding Library of Milwaukie
10660 SE 21st Avenue
Milwaukie, OR 97222
503-786-7582

The Milwaukie Poetry Series

~ *The Second Season* ~

7 p.m. ~ Ledding Library Pond House
2215 SE Harrison Street, adjacent to Ledding Library
Scheduled for the second Wednesday of each month.

September 10, 2008 ~ Joseph A. Soldati

October 8, 2008 ~ Lisa Steinman

November 12, 2008 ~ Michele Glazer

December 10, 2008 ~ Carlos Reyes

January 14, 2009 ~ David Biespiel

February 11, 2009 ~ Bill Siverly

March 11, 2009 ~ Mary Szybist

April 8, 2009 ~ Crystal Williams

May 13, 2009 ~ Peter Sears

June 10, 2009 ~ Willa Schneberg



Councilor Notes from Deborah Barnes

As 2008 begins to wind down and we approach a new year I wanted to share a few thoughts.

First and foremost, it is with conflicting emotions I bid a friend and Mayor goodbye. I am grateful for the opportunity I have had over the past six years to work with Jim Bernard on Council. His wonderful attitude, love for Milwaukie, and ability to make the time to improve the lives of our residents is inspirational. His humor and goodwill in even adverse conditions has often made me smile. He goes off to Clackamas County leaving a legacy that will be remembered for decades to come. I will join countless others in missing him and wishing him only the best. Good luck, my friend.

I am also grateful for getting to know more of the wonderful folks in the Ardenwald neighborhood who continue to work tirelessly for the safety of their neighborhood. Thank you for inviting me to your holiday party.

To the Linwood, Lake, and Campbell neighborhood associations, your voices were heard regarding the expansion of Harmony Road this year. Next year will be more challenging. While I appreciate the expansion of educational opportunities we do so with the knowledge that for every decision there is a consequence. Finding the right solution will take continued support from all those involved.

Finally, it is my hope and wish that 2009 brings more cohesion and support between the council and community. It is especially important with the change in our Council. We have so much to look forward to in the years ahead. I appreciate all of the wonderful support given to myself and my family during the past year. Happy Holidays from my family to all of yours.

Deborah

A Weekly Update on What's Developing in the City of Milwaukie

for the week of December 19, 2008

DEPT.	TOPIC	LAST UPDATE	INFORMATION	NEW UPDATE	INFORMATION
Community Development	Texaco Site/ Milwaukie Town Center Project	11/13/08	No update. City working with PGE to install an electric car charging station on the Jackson Street side of the site.	12/18/08	No update on Town Center project. Working to repair sidewalk panels on Jackson before installing PGE charging station.
Community Development	Milwaukie Light Rail Transit Planning	12/10/08	Project focus has been on narrowing the Willamette River bridge type to one or two options.	12/18/08	TriMet approved Funding and FTE IGA's. City staff doing internal organization work to prepare for new hire and start of PE.
Community Development	Downtown Bus Operations	11/6/08	TriMet beginning to work on an engineering scope of work for the project. Still seeking FTA approval.	12/18/08	No update. At the request of the City, TriMet installed cigarette butt receptacles at trash cans in existing transit center.
Community Development	South Downtown Concept Plan	12/10/08	Letter to be sent to stakeholders announcing the public kickoff of Phase 2.	12/18/08	Letter being finalized. CES finalizing draft pattern language and beginning to build sketch models.
Community Development	Kellogg-for-Coho Initiative	12/10/08	Update letter going out to all stakeholders, announcing the formation of a Technical Advisory Committee and a Watershed Council. Staff researching recovery plans.	12/18/08	No update.
Community Development	Logus Road Sidewalks	12/10/08	Contractor is excavating rain gardens west of the school.	12/18/08	Contractor not working due to weather.
Community Development	Federal/ State Funding Requests	12/10/08	CTAC has forwarded to the region Milwaukie's priority transportation project requests (Kellogg bridge replacement, downtown streetscapes, Monroe bike boulevard and 17 th Street connector).	12/18/08	Council directed staff to apply for Harrison Street RR Xing improvements and Main Street Sewer Main projects for CDBG funding.
Community Development	Sellwood Bridge Planning	12/4/08	Project Open House will be held December 10 at OMSI from 6:00 to 8:30 pm (Public Hearing from 7:00 to 8:30 pm) 1945 SE Water Avenue, Portland.	12/18/08	No update.
Community Development	Business Outreach, Support, and Recruitment	12/10/08	Councilors Barnes and Chaimov and city staff visited Sleep Technologies, Inc., as part of the City's regular business visitation program.	12/18/08	City staff working on downtown business recruitments.

Community Development	Urban Renewal Feasibility	11/13/08	Staff briefed Councilor Stone on possible urban renewal scenarios.	12/18/08	No update.
Community Development Admin	Records Project	11/13/08	The electronic records group continues to have meetings to look at implementing how electronic records are created and managed at JCB.	12/18/08	No update.
Building	Permits	12/04/08	Issued permit for Classic Memories vintage car showroom at 32 nd and Harrison.	12/18/08	No update.
Engineering (Sewer)	JCB-area Sewer extension to unincorporated area	12/11/08	Surveyors will begin work in the project area beginning Dec 29 th .	12/18/08	City Council accepted a loan agreement with DEQ to construct the sewer system for this area at their Dec 16 th meeting.
Engineering (Sewer)	Wastewater Master Plan Update	12/11/08	Working to provide final draft for CUAB on Jan 7, 2009.	12/18/08	The final draft will not be available for CUAB review at their Jan 7, 2009 meeting. Working with the consultant, revising the final draft.
Engineering (Streets)	Street Surface Maintenance Program	12/11/08	The annual report will be presented before the City Council at their Dec 16 th meeting.	12/18/08	Annual report provided at the Dec 16 th CC meeting. Streets planned for overlay beginning this summer: Linwood Ave (Monroe to Railroad), 27 th Ave (Lake to Washington), and Roswell St (32 nd to 42 nd)
Engineering (Streets)	Lake Rd Multimodal Project	12/11/08	A follow up meeting to the Oct 16 th open house meeting regarding the Oatfield intersection is tentatively scheduled for early January.	12/18/08	Public meeting to review the Oatfield intersection is scheduled for Jan 6 th , 6:00pm at the Lake Road Presbyterian Church.
Engineering (Streets)	Crossing Safety (37th, Oak RR crossings)	12/11/08	Concrete work complete, some asphalt pathway paving remains, expected to complete by end of month (weather dependant).	12/18/08	No update
Engineering	Harmony Road Environmental Impact Study	11/21/08	Harmony Visioning process will continue in January. The process brings together stakeholders: Community College, NC Parks, CC Transportation, and City of Milwaukie in an effort to develop a plan for the Harmony Road area. Clackamas Community College will be presenting information about the Harmony campus to the City Council at January 6, 2009 work session.	12/18/08	No update
Engineering	Well 8 Construction	12/11/08	Testing of the contact chamber will begin	12/18/08	Contact chamber testing complete. Next

(Water)			Friday continuing through next week.		work is installation of pump and piping. Estimated project completion is mid-Feb 2009.
Engineering (Sewer)	Main Street Main	11/21/08	Final design revisions are underway reflecting the information gathered during the interviews with property owners. Project will bid next month with Jan 20, 2009 bid award anticipated.	12/18/08	No update
Planning	Regional Activities			12/18/08	Staff is preparing a memo for Metro that outlines the City's growth aspirations over the next 20 years. Staff will share this information with Council in Feb 2009.
Planning	City Council	10/30/08	City Council approved the annexation application for 6019 SE Harmony Road.	12/18/08	The Secretary of State filed the annexation for 6019 SE Harmony Road on Nov 20, 2008.
Planning	Planning Commission	12/10/08	<p>Planning staff is preparing an application for the addition of an office trailer to the City's Community Development offices at 6101 SE Johnson Creek Blvd. The trailer is expected to house Planning Department staff as an interim measure to alleviate space constraints in the existing office building. The application will be a request to modify the site's community service use approval and is expected to be heard by the Planning Commission on Jan 27, 2009.</p> <p>Due to a resignation, the Commission is currently looking for an additional commissioner.</p>	12/18/08	<p>Due to a resignation, the Commission is currently looking for an additional commissioner.</p> <p>The Planning Commission will not be meeting on Dec 23, the fourth Tuesday of December, due to the holidays.</p>
Planning	Design and Landmarks Committee	12/10/08	The next two DLC meetings are scheduled for Jan 29, 2009 and Feb 26, 2009. Siri Bernard is scheduled to be appointed to the DLC at the Dec 16 Council mtg. The DLC has one remaining committee member vacancy.	12/18/08	The next two DLC meetings are scheduled for Jan 29, 2009 and Feb 26, 2009. Siri Bernard was appointed to the DLC at the Dec 16 Council mtg. The DLC has one remaining committee member vacancy.
Planning	Applications: Staff	12/10/08	Staff received a request from City of	12/18/08	Staff received a minor land partition

	-Level Review		Portland Parks and Recreation for a Director's Interpretation of the term "goods" as it applies to the City's manufacturing zone and the uses allowed there.		application (MLP-08-03) for a two-lot partition, one of which is a proposed flag lot, at 11112 SE Home Ave.
Planning	Applications: Major/Minor Quasi-Judicial	12/4/08	Staff received a community service use sign application to construct a monument sign at Bridge City Community Church at 2816 SE Harrison. Staff also received a community service use application from Ledding Library for use of the "Pond House" at Harrison and 23 rd as a small bookstore and community meeting space.	12/18/08	The Bridge City Community Church's monument sign application (CSU-08-04) was deemed complete and is scheduled to be heard by Planning Commission on Jan 27, 2009. The Ledding Library's community service use application (CSU-08-05) was deemed complete and is schedule to be heard by Planning Commission on Jan 13, 2007.
Planning	Applications: Legislative	12/10/08	Staff is developing an approach to comply with Metro Title 13, which provides for protection of identified habitat conservation areas and encourages more habitat friendly development practices.	12/18/08	Staff is developing an approach to comply with Metro Title 13, which provides for protection of identified habitat conservation areas and encourages more habitat friendly development practices.
Planning	Building permits	12/4/08	Staff received the following noteworthy permits: 1. D and R Masonry building permit for interior remodels. This company intends to locate to and operate from the old Thomason Auto site at 8890 SE McLoughlin Blvd. 2. Willamette Jet Boats building permit for a new structure at 8989 SE McLoughlin Blvd. to house fabrication and repair facilities for the Willamette Jet Boat company.	12/18/08	Staff approved a building permit for the placement of two trailers at 9850 SE Main to be used by Crosspoint Wholesale Auto Sales for office space. Approval was contingent upon the provision of striped parking spaces.
Planning	Pre-application Conferences	12/4/08	A pre-application conference was requested by Johnson Creek Watershed Council for a major habitat restoration project in Johnson Creek at the mouth of Johnson Creek and the Willamette River.	12/18/08	No update
Planning	Code Enforcement	10/30/08	Staff is coordinating Sign Code	12/18/08	No update

			enforcement to new signs installed by Little Caesar's Pizza.		
Facilities	Winter Storm	12/19/08	Operating on 24 hr mode.		
Facilities	Pond House	12/12/08	Booktique operation request going through Planning review.	12/19/08	No new update.
Fleet		10/31/08	Sealed bid Auction is over. A few things didn't sell. Still have a sweeper to sell. A few patrol cars are still in need of a home along with some studded tires.	12/5/08	
Street Department		12/12/08	Two crew members are in school this week. One crew member is cold patching and repairing shoulders and one is sweeping. The sign person is replacing street name signs. All equipment and personnel are ready for the expected snow event.	12/18/2008	The Street department has been busy sanding and plowing the City of Milwaukie during this snow event.
Water Department		12/12/08	Maintenance is working on the maintenance list, locates, hydrant maintenance and a ride along with Ignacio. Production is down one person for vacation but are performing rounds, collecting samples and painting the interior of well #6.	12/18/2008	The Water department has been busy sanding and plowing the City of Milwaukie during this snow event. There were also several calls related to household water problems due to the cold weather and one service break in the street that had to be repaired by hand.
Stormwater		12/12/08	The Stormwater crews have been cleaning and TVing the storm system at 55 th and Woodhaven, cleaning drywells, cleaning storm mains at 55 th and Windsor, cleaning catch basins in the area of Park and Wood Ave., as well as completing morning rounds and locates.	12/19/2008	The Operations department has been on our 24 hour Event Schedule which started on Sunday. Everyone rotates every 8 hours to cover sanding, plowing, power fails, clearing or de-icing sidewalks and any other emergency that may come up.
Wastewater		12/12/08	The Wastewater crews have been cleaning and Tving Linwood Ave for SSMP, cleaning and TVing in the area of Shell and Lake Rd., TVing repair at 17 th and McBrod , as well as completing	12/19/2008	The Operations department has been on our 24 hour Event Schedule which started on Sunday. Everyone rotates every 8 hours to cover sanding, plowing, power fails, clearing or de-icing sidewalks and any other

			morning rounds and locates.		emergency that may come up.
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Sustainability Team Meeting Notes

November 5, 2008

Attendees: Esther Gartner, JoAnn Herrigel, Brett Kelter, Sarah Lander, Willie Miller, Annette Quinn, Beth Ragel, Ernie Roeger, Pat Salvione, Paul Shirey, Karin Gardner, Alicia Stoutenburg

1) Review Minutes from October 15th Meeting – Approved

Old Business:

2) Follow up on action from September meeting (Group)

a) Bicycle Fleet Update (Paul, Karin & JoAnn)

- Identifying Bike Fleet vests with City name and logo

Karin reported that Designing Stitches is currently putting the City logo on the back of all four bike fleet vests. She said that she will see this process through and get the reflective bike vests back into the lockers for use.

- Adding a new “Sustainable Corner” section to Pilot

JoAnn said that she will ask Grady to add this new section to the Pilot. She shared with the Team that November 15th is the deadline for the Pilot’s December issue. The Team discussed what we should add to the new section. They agreed that we could start by announcing that we have begun a 6-month pilot program using 100% post consumer recyclable paper at the JCB Facility. At the end of the pilot program, the Procurement Committee will bring their findings to the S-Team and decide if we should consider using the 100% post consumer recyclable paper throughout the City facilities. JoAnn volunteered to draft some text and get it to Grady for the Pilot’s first “Sustainable Corner” article.

3) Status of Action Committees “Actions & Text” Submissions

- Energy ~ Paul, Willie, Annette & Esther
- Fuel ~ Paul, Ernie & Brett

- Decision to combine Energy & Fuel

Paul said that his Action Committee met and decided to merge Energy and Fuel – changing it to Transportation – mocking the same format as Lake Oswego.

Basic fuel saving ideas:

- Increase mpg and shift away from fossil fuels
- Using “right size” vehicles
- Using green renewable energy
- Use alternative energy sources – vehicles & buildings
- Building energy will be addressed within the Plan as well

Paul suggested that the Action Committee “drafts” be saved in the S-Team folder for everyone to review and provide comments. He made note that the Cash Spot deconstruction should be included as an accomplishment of the City’s sustainable efforts.

Discussion regarding other transportation goals ensued; such as the possibility of the City purchasing bulk bus passes to offer to employees. Beth offered to research how much this would cost the City. The fact that this research will be done could be added to the Plan as well.

Paul said once the section was reformatted he would let everyone know when it is ready to view – then it would go to JoAnn to pass it on to Grady.

The S-Team agreed that 1, 5 & 10 year goals should be the milestones listed in the Plan. It was also agreed that the Plan would need to be reviewed at the end of the first year. At that time, a decision should be made how often to update the Plan – the consensus was annual updates would be appropriate.

- Waste ~ Beth, JoAnn & Sarah
JoAnn reported that the Waste portion is done.
- Procurement ~ Alicia, Karin, Pat & Esther
Alicia stated that she would be sending the Procurement portion on to Grady. She talked about the Action for developing Procurement Guidelines – within the one year goal outline – next, outlining what we are doing now, and lastly, what we are planning on doing. The question was raised as to where it would live.

Alicia asked if Grady might be able to add some appropriate icons to each of the Committee pages (in the upper left hand corner).

- Education as an additional “Acton Area” discussion (Group)

The Team clarified that we are educating ourselves first -- with our long term goal to educate the public.

The Team agreed on using the intranet as a one stop resource; a place to post presentations, encourage attending brown bag lunches, etc. We could have a page on employee involvement and education – this would be a great place to post activities such as the plastics roundups and other events happening in our area, etc. One shared idea was the possibility of a Spring electronics event – possibly partnered with Milwaukie High School.

The idea of buying a reusable cup or water mug for all employees down the road was discussed. The possibility of having these as give-a-ways for those who attend brown bag events – which would be geared to inform and excite employees about our sustainable efforts. Paul said that he would research the cost and bring his findings back to the Team. Paul and Alicia will work together to get the Education Action area created.

- The next step -- Formatting all Action Area Text (set deadline) (JoAnn)

It was agreed that JoAnn would take original document that she and Ann Griffin created, and meet with Grady to ask him for his help with combining these pieces into one document. A meeting will be set up for Grady, JoAnn, Paul and Alicia to meet at their earliest convenience.

4) Status of Formatting Changes to the S-Plan Draft (set deadline) (JoAnn & Alicia)

5) Status of New Sustainability Web Page Draft (Esther, JoAnn & Alicia)

- Intranet “City News” article regarding developing S-Plan

Esther stated that she had not received any additional submissions. A web meeting including JoAnn and Alicia should be set up with Esther to brainstorm and work on it live. Tentative deadline for completion and submission to JoAnn was Wednesday, November 12th.

- Informational web page text & link submissions to Webmaster (Esther)

Esther stated that she is still missing a lot of substance. She encouraged everyone to submit information to the Webmaster to post.

- Library new sustainable efforts announcement (Pat)

Pat said that Robert Lanxon will be sending something to Esther soon. She mentioned the possibility of getting some text to Grady for a Pilot article to announce what the Library is doing.

Pat updated the team regarding the Library’s pilot program of comparing laminated book covers to those books without, with checkpoints of 3, 6 and 12 months.

- Tentative date for web page to go “live” (but still evolving) (Group)

The date for the intranet web page to go “live” will be set at the web meeting.

6) Schedule for Presenting S-Plan to City Employees & City Council (Paul)

- Forecasting tentative date for City Council submission
 - Tentative date is set for February 17th
 - Comment period (20-days prior) for employee review/feedback
All employees will have an opportunity to comment on the Draft Plan prior to the Council presentation. A link will be sent 20 days prior to all users.

Budget Note: Operations and Facilities will keep the Sustainability Plan goal in mind during the budget forecast process for the upcoming year.

Other Business:

Willie and Ed attended an Energy Conference sponsored by the Energy Trust of Oregon, League of Oregon Cities, Association of Oregon Counties, & Special Districts Association of Oregon on October 29th in Salem entitled “Leading the Way - How to Implement Solar Power & Energy Efficiency in Public Buildings”. Willie said that most attendees were from municipalities and government agencies.

Willie said they talked about the ability to harness the suns energy to harness power. He talked about some projects that were highlighted at the seminar. He said that Pendleton did a water plant solar energy project and wastewater project which was partnered with Honeywell. Some information that he shared were:

- They will be buying power from them for 20 years – with little investment
- Power will be bought at a certain rate with planned increases
- There were upgrades in the agreement – not to fall below 20% capacity
- 25-30% efficiency – UV rays – harness maximum capacity
- Incentives would include a state tax break with incentives for 3rd parties as well
- Maintenance would be costly
- Hillsboro has the largest company producing partial solar parts, although they don't actually assemble them there
- After 20 years, the decision would be made whether or not to buy, take down, or redo the contract

The discussion prompted Paul to ask Brett in Planning what the zoning code rules were if a Milwaukie resident wanted to add solar panels to their home. Brett stated that COM Codes might need to be looked at regarding the impact that the Planning department will no doubt be faced with in the future.

New Business:

7) Next meeting is Wednesday, December 10th, PSB, 9-10:30am

Set next meeting date/place/time (Wed., January 7th, PSB, 9-10:30am)

The Team was in favor of having the January meeting on the 7th from 9:00-10:30am at PSB. Karin will check calendars and reconfirm the best date for the January meeting.

Note: After reviewing several Team members' calendars, it was determined that Wednesday, January 21st, 2009 is a better date for all. Karin will send out a calendar appointment to the S-Team.

(Action items have been underlined for easy reference.)

Karin Gardner (note taker)



City and Public Interest Meetings Week of December 22-28

<u>Date</u>	<u>Group</u>	<u>Time</u>	<u>Location</u>	<u>Contact</u>
<u>Thursday 25</u>	All City Offices Closed in observance of Christmas			