

FRIDAY MEMO

April 22, 2005

1. There will not be a Friday Memo next week as I will be out of town Wednesday through Friday. Pat Duval will be Acting City Manager during my absence.
2. This Tuesday night, April 26, 2005 the Planning Commission will hear the Parks District proposal for a youth baseball facility at North Clackamas Park. In anticipation of a large public attendance, it will be held at Ardenwald Elementary School. The meeting begins at 6:30 P.M. The Commission will take testimony and continue the hearing to May 10 for further presentations, additional testimony, and a possible decision. That evening the Commission will also hear a staff proposal amending the Comprehensive Plan updating and clarifying City interests in annexation and urban services in the Urban Growth Management Area.
3. Staff will be seeking Council support for a grant application to fund an update of the City's Transportation System Plan. This is scheduled for the May 17, 2005 work session.
4. Work will begin shortly on the industrial site at Harmony Road and International Way. The site was recently annexed to the City to allow development. Staff has been working with the Business Industrial neighborhood to help minimize potential problems of construction traffic.
5. The Governor's Office has scheduled him for a visit to Milwaukie on June 22, 2005 from 10:30 A.M. until 11:15 A.M. This request was made in conjunction with the Oregon Solutions Riverfront project. Details will be forthcoming.
6. Community Services would like to extend its thanks to Council for their hospitality and words at the volunteer recognition. The event was well attended and volunteers were warmed and encouraged by the City's thanks.
7. Island Station Neighborhood Association is hosting a SOLV event at Spring Park this weekend (Saturday April 23rd). Lisa Batey can be contacted for details (353-1825).
8. The Kellogg Dam study work team will meet on April 28th to restart work on increasing fish passage to Kellogg Creek. This study has been on hold since October 2004.

9. City staff and the Oregon Solutions representative will meet with the State Economic Revitalization Team on April 28th to discuss potential funding options for Milwaukie Riverfront Park.
10. The Program Coordinator position formerly held by Jason Wachs will be advertised this Sunday (4/24) in the *Oregonian*.
11. The Waldorf School will be holding its annual May Faire on April 30, from 11 am to 4 pm. Food, activity booths and music are expected.
12. Oral board interviews will be held Monday for the utility worker I position in streets. As mentioned above, the Program Coordinator position in Community Services will open this weekend. The Community Development/Public works Director position is open again until May 2nd. We are in the selection phase of an internal recruitment to fill the criminalist assignment in the Police Department.
13. The City now is in compliance with Federal Affirmative Action Plan reporting requirements.
14. The Engineering Department continues to work with the Historic Milwaukie NDA to define traffic calming devices for the neighborhood that will effectively deter cut-through traffic between Highway 99E and Highway 224. A five-person committee has met twice with Engineering and a traffic engineering consultant to determine how best to use \$65,000 in street funds to meet the objective for the neighborhood. Median islands and enhanced crosswalks are under consideration. New signage prohibiting through truck traffic on Monroe Street (expect local delivery) was installed in March. The sign on 224 west bound directing traffic to Downtown Milwaukie via Monroe Street will be relocated to direct motorists to use Harrison Street.
15. The proposed Stormwater Master Plan update and associated stormwater rate increase was adopted by City Council on March 15, 2005. Council approved a debt-financing plan that helps make the rate increase more affordable for ratepayers. A flyer explaining the new rates and reasons for the increase will be mailed to ratepayers in May and June.
16. Engineering presented results of a study focused on a plan to eliminate train whistle noise in Milwaukie. The cost to upgrade the four railroad grade crossings to meet the safety requirements for a "whistle-free zone" is estimated at \$150,000 to \$200,000 per crossing. Given the high cost and a perception that the whistle noise is not of overriding concern to most residents, improvements will not be pursued at this time.
17. Engineering is developing a plan to provide wastewater services property located just outside city limits north of Stanley Park. The properties are on

failing septic systems and are a health hazard. Non-remonstrance agreements will be required to extend the service conditioned on agreement by the property owners to be annexed into the city.

18. The McLoughlin Boulevard Enhancement Project is scheduled for bid letting in June. Acquisition of right-of-way is nearing completion. Vic's Tavern and the Antique Mall tenants will be relocated. The City will contract for demolition of the Kroll Building and antique mall in June. There is a plan to save and re-use some of the Kroll Building bricks.

19. The following are attachments:

- Meetings for the week of April 25, 2005;
- Audit RFP; and
- Employee recognition invitation.



City and Public Interest Meetings The Week of April 25th – May 1st

<u>Date</u>	<u>Group</u>		<u>Location</u>	<u>Contact</u>
<u>Monday 25th</u>	Library Board	6:30 p.m.	Ledding Library Fiction Room	Cynthia Sturgis 503-786-7584
<u>Tuesday 26th</u>	Planning Commission Regular Session	6:30 p.m.	Ardenwald Elementary 8950 SE 36 th Ave.	Parks Hearing John Gessner 503-786-7652
	Parks & Rec. Board	CANCELLED		JoAnn Herrigel 503-786-7508
<u>Thursday 28th</u>	Public Safety Advisory Board	6:00 p.m.	PSB – Community Meeting Room	Chief Kanzler 503-786-7405

Location Change →

REQUEST FOR PROPOSALS
for
Audit Services

The City of Milwaukie is seeking qualified CPA firms to provide proposals for audit services. The term of service will be five years commencing with the fiscal year ending June 30, 2005. Proposals must be submitted by 4:00 p.m. on Wednesday, May 4, 2005.

To obtain an RFP, visit the City's website at www.ci.milwaukie.or.us/notices/rfpbq.html or email your request to taylors@ci.milwaukie.or.us.

Budget and financial documents are also available at the City's website by following the links to the Finance Department.

Thank you for your interest.

Stewart Taylor
Finance Director
City of Milwaukie
10722 SW Main Street
Milwaukie, OR 97222
503 786-7522

(This notice is posted on the City's website, the League of Oregon Cities' website and has been published in the Oregonian and in the Daily Journal of Commerce.)

