



Park & Recreation Board

PARB

Tuesday, November 29, 2005

7:00 PM to 9:00 PM

Regular Meeting

MINUTES

Attendees: Kate MacCready, Ray Harris, Sherri Dow, Mart Hughes, Sonny Newson

Absent: Rob Gabrish, Kathy Buss

Staff: JoAnn Herrigel, Joan Young

Minutes: Harris motioned to approve minutes of October 25. Newson seconded and the motion passed 5-0.

The group reviewed the Intergovernmental Agreement (IGA) between the City and the North Clackamas Parks and Recreation District signed in 1992. Each section was reviewed and concerns with each section were noted. Following is a summary of this discussion.

Section	Issue/Concern	Proposed solution
A 1 – Service Dist	Out of date list	District provide list of future goals (Master Plan) Need updated list + Include trail system + Need to consult with City during master plan review process
A 2 - Service Dist	Old – completed	SDC/capital improvement funds to City – need language to include how SDCs spent
A3 - Service Dist	Dated	Remove
A1 - City	Need language re: the City’s involvement in prioritization	Add (?) paragraph stating District needs to ask City for priorities. Keep list general.
A2 - City	Update attachment #1 + Check naming process + Park sign language (para – 4)	+ Hierarchy of City vs District for naming? + Consistency on signs important (“owned by City”)
A3 - City	+Para 1 +Update attachment (para 2)	+Remove \$ and add “unless identified in the district’s Master Plan +Need to include process part in negotiation. + Need language re: District maintenance of City improvements
B1 - District	dated	Remove section in parentheses
B2 – District	dated	Remove “beginning Sept 1, 1992” – need new date
B3 - District	dated	Remove entirely
B4 - District	Capital items don’t	Update attachment #2 – expand list of

	include facilities like play structures, restrooms etc.	maintenance responsibilities
B1 - City	dated	Remove
B2 - City	How is NDA work in parks accounted for? City parks not on attachment 1	Remove most language? + City will advise on maintenance levels (attach 2) +Add City maintenance responsibilities for these parks (what does City do vs District do?)
C 1, 2 and 3	Remove dates	+District tells city what can be provided and City gives input on its priorities + Keep general responsibilities and remove dates + Remove 2
C 1 - City	Remove dates Remove #1	
C 2 - City	Add	City will coordinate with District
D 1 - District	6% increase Q	+ May need to keep “minimum level” +? current level + What is needed/desired
D 2 + 6 District	Need standards for operation, maintenance and capital – remove date	+ Craft language for discussion + Replace/create attachment 4
D 3 - District	Obsolete	delete
D 5 - District	Remove language	“consistent with...” “approved by the city”
D 1- City	obsolete	remove
D 2- City	obsolete	remove
D 3- City	Change language	“Milw Center policies will be developed by the CCAB”
D 4- City	Is this how it should be structured?	Ask CCAB to review and craft language
D 5 - City	Why is info re: City parks under Milw center?	delete
D 6- City	Add	“City council or its designee”

Parking Lot:

- Preamble
- Process issues
- Definition of terms

The group decided that the next meeting (December 27) would be used for general business and that the discussion of the IGA would be tabled until January.

Harris motioned that the general meeting time begin at 6 pm and end at 8 pm. MacCready seconded and the motion passed, 5-0.